

BUTLER COUNTY BOARD OF COMMISSIONERS
Agenda-Setting Meeting
Thursday, August 9, 2018
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Scott Andrejchak, Chief Clerk
Michael English, County Solicitor
Steve Bicehouse, Emergency Services
Shari Brewer, Elections
Ann Brown, Human Services
John Campbell, Facilities & Operations
Billie Jo Edwards, Area Agency on Aging
Mark Gordon, Planning & Economic Development
Beth Herold, Area Agency on Aging
Donna Jenereski, Drug & Alcohol
Sheryl Kelly, Recycling & Waste Management

Wendy Leslie, CDBG
Michelle Mustello, Recorder of Deeds
Lori Shah, Administrative Asst.
Maria Thomas, Recording Admin. Asst.
Jim Venturini, Information Technologies

Visitor:

Kiana Tralongo, HRG

Media:

Paula Grubbs, Butler Eagle
Kayla Molczan, Butler Radio

CALL MEETING TO ORDER

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Thursday, August 9, 2018, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

WILL REQUEST WILL REQUEST APPROVAL OF MINUTES

- July 11, 2018, Agenda-Setting Meeting
- July 18, 2018, Public Meeting

PROCLAMATIONS AND PRESENTATIONS

None.

OLD BUSINESS

None.

BOARD OF ELECTIONS

A. Shari Brewer will request approval to relocate the following polling precincts:

1. Allegheny Township

From: The Allegheny Township Election House, 375 Foxburg Rd., Parker, PA 16049

To: The new Allegheny Township Municipal Bldg., 375 Foxburg Rd., Parker, PA 16049

Ms. Brewer explained that the former building had no running water or restroom facilities. The Township recently purchased this new building which sits next door to the former election house. The Township is willing to make alterations to the new building to comply with ADA requirements. Alterations are to include installation of a handicapped accessible door knob and installation of a slip-resistant mat on the entire walkway leading to the entrance of the building. The Township may replace the entire sidewalk.

2. Brady Township

From: Brady Hills Mobile Home Park Community Bldg., 153 Lilac Ln., Slippery Rock, PA 16057

To: Brady Township Municipal Building, 141 W Liberty Rd., Slippery Rock, PA 16057

Ms. Brewer explained that the Community Building does not have running water or proper restroom facilities. The Brady Township Municipal Building does not have water or restroom facilities inside their building but bottled water is provided and, a restroom is available in the Township Garage which is just above the Municipal Building. Brady Township is in the process of constructing a new municipal building and is hoping to have it completed by next spring. Once the new building is complete the poll site will move to the new building which will meet all ADA requirements.

NEW BUSINESS

A. Court Administration

1. Chief Clerk Scott Andrejchak announced that Tom Holman will request permission to make application to PCCD for the 2018-2019 Adult Probation Grant-in-Aid.

B. Emergency Services

1. Steve Bicehouse will request approval of Change Order 06 from JG Contracting in the total amount of \$26,305 for installation of power at the West Sunbury and Forestville sites, with total amount broken down as follows:
West Sunbury site \$19,330
Forestville site \$ 6,975
2. Mr. Bicehouse will request approval of frequency allocation costs in the amount \$230 for UHF for Garvin Road location.
3. Mr. Bicehouse will request approval of frequency allocation costs in the total amount of \$400 for an increase in Wattage for paging channels.

4. Mr. Bicehouse will request approval of \$750 for reengineering of structural analysis of the Forestville ATC site due to changes in microwave height.

C. Facilities & Operations

1. John Campbell will request approval of wording correction to reflect "Panel Parts & Labor ONLY" on agreement with Simplex Grinnell (no change in price). Coverage period is April 1, 2018 through March 31, 2021.
2. Mr. Campbell will request approval of Request for Change Order UHL RFCO #023 in amount of \$1,219.65 with Uhl Construction Company, Inc. for Government Center Façade Renovations to supply and install limestone still at bottom of curtain wall on south elevation.
3. Mr. Campbell will request approval of Request for Change Order UHL RFCO #024 in amount not to exceed \$3,356.10 with Uhl Construction Company, Inc. for Government Center Façade Renovations to install asphalt and ADA handicap ramp.

D. Human Services

1. Ann Brown will request approval the following FY 2017-2018 Human Services contract amendments (see Attachment Book for details):
 - a. The Arc of Butler County
 - b. Butler County Children's Center
 - c. Catholic Charities
 - d. Center for Community Resources, Inc.
 - e. Community Care Connections, Inc.
 - f. Milestone Centers Inc.
2. Ms. Brown will request approval of the following FY 2018-2019 Human Services contracts (see Attachment Book for details):
 - a. HCQU (Health Care Quality Unit)
 - b. Butler Memorial Hospital
 - c. Catholic Charities
 - d. Lifesteps, Inc
 - e. Lighthouse Foundation
 - f. Mental Health Association in Butler County
 - g. Milestone Centers, Inc.
 - h. Nonprofit Development Corporation
3. Ms. Brown will request approval of the following the following FY 2018-19 Drug & Alcohol contracts (see Attachment Book for details) :
 - a. Gateway Rehabilitation
 - b. Renewal Treatment Inc.
 - c. Pyramid Healthcare
 - d. Spanish American Civic Association/Nuestra Clinica
4. Ms. Brown will request approval of the following Drug & Alcohol FY 2017-18 contract amendment (see Attachment Book for details):
 - a. BCP Management Group, LLC d/b/a Turning Point Recovery Center

E. Human Services – Children & Youth

1. Ann Brown will request approval of Memorandum of Understanding with Pennsylvania Children & Youth Association (PCYA) for CAPS Technical Support to assist the counties with case

management program development, contracting support, and improvement of the CAPS system. The MOU is for the period July 1, 2018 through June 30, 2019. The costs are being shared among the 56 CAPS counties, with Butler County's share being \$799.11.

2. Ms. Brown will request approval of the following contracts with Butler County Children and Youth/Juvenile Probation for the period of July 1, 2018 – June 30, 2019 (see Attachment Book for details):
 - a. Butler County Alliance for Children
 - b. Jefferson County Detention
 - c. Julia Lindemuth
 - d. Pathways Adolescent Center

Ms. Brown announced that there will likely be additional contracts added for approval at next week's Public Meeting.

F. Human Services – Area Agency on Aging

1. Beth Herold will request approval to enter into a Professional Service Agreement with Information Age Technologies Inc. for SAMS/OMNIA consulting, support, and the CoPilot Pro21 Provider Billing Module. There are no County funds involved; payment is made from the Aging Block Grant. Beginning January 1, 2019, the rates will be as follows:
 - \$110/per hour for consulting & support (No Rate Change–Same as Current Agreement)
 - \$1,000/per month CoPilot Pro21 Provider Billing Module (Rate Increase of \$500 – Increase is based on number of service deliveries entered by providers)
2. Ms. Herold will request approval to enter into a Professional Service Agreement with the Alliance for Nonprofit Resources for the Shared Ride Transportation Program for July 1, 2018 to June 30, 2019 (see Attachment Book for rate schedule).
3. Ms. Herold will request approval to enter into a license agreement with St. Gregory Catholic Church of Zelienople for use of Ritzert Hall for the Evans City Senior Center. Terms of the agreement are \$680/month from July 1, 2018 to June 30, 2019.
4. Ms. Herold will request approval to appoint Patricia Kelly to the Area Agency on Aging Advisory Board for term of July 1, 2018 through June 30, 2021.
5. Ms. Herold will request approval to reappoint the following individuals to the Area Agency on Aging Advisory Board for terms of July 1, 2018 through June 30, 2021:
 - a. Dolores Bertuzzi
 - b. Martha Brown
 - c. Gretchen Cararie
 - d. Michelle Jamieson
 - e. Betty Nanni
 - f. Judy Neigh

The following item was added to today's agenda:

G. Information Technologies

1. Jim Venturini will request approval of VOIP Agreement Amendments with Consolidated Communications for five-year lease with rebate total amount of \$20,000.

H. Planning – CDBG

1. Wendy Leslie will request approval to enter into Cooperation Agreement between Butler County, the Redevelopment Authority of the County of Butler, and Jefferson and Penn (two separate agreements) to administer the 2017 Housing rehab program for these two entitlements.
2. Ms. Leslie will request approval to enter into Cooperation Agreements with the four (4) entitlements of Jefferson, Penn, Slippery Rock, and Summit Townships for the 2018 CDBG application.

I. Planning – Economic Development

1. Mark Gordon requested approval to advance Infrastructure Bank Projects to the next stage. He explained this approval will help get the entire picture of financial commitments.

Commissioner Boozel made the motion to approve; seconded by Commissioner Geyer. The motion carried unanimously.

J. Recorder of Deeds

1. Michelle Mustello will request approval of \$90,000 TrakRecord computer system upgrade, with authorization for Chairman to sign. Ms. Mustello explained this will be invoiced over three separate project milestones and paid for from the Records Improvement Fund.

K. Recycling and Waste Management

1. Sheryl Kelly requested approval to place the updated Solid Waste Management Plan for public comment for the state-required thirty day comment period. She reported that the plan will be included on the County website, sent to all municipalities and requests for comments will be advertised.

Commissioner Boozel made the motion to approve; seconded by Commissioner Geyer. The motion carried unanimously.

L. Sheriff's Office

1. Chief Clerk Andrejchak announced that Sheriff Mike Slupe will request approval of Agreement with Slippery Rock Area School District.

M. Commissioners

1. Chief Clerk Andrejchak will request approval of Resolution 2018-17, Sale of Two Rapiscan Model 150 Metal Detectors.
2. Chief Clerk Andrejchak will request approval of Agreement with ADP for payroll processing services beginning October 1, 2018. This is a month-to-month agreement.

CONFERENCE TIME WITH MEDIA

There was no media present.

PUBLIC COMMENT ON GENERAL ITEMS

None.

